

Presbytery Point brings people together to learn and grow in the beauty of God's creation; reaching out and welcoming all to join together in faith, fellowship, and recreation.

Title: Program Facilitator

Supervisor: Camp Manager

Qualifications:

- Able and excited to work in a Christian residential camp setting with youth of all ages
- Able to uphold and work toward the camp's mission statement
- Christian faith understanding
- Knowledge and abilities to plan and implement recreational programs, facilitate music, arts and waterfront activities. Possess solid organizational, conflict management and leadership skills, and flexibility to adjust to new situations.
- 21 years of age or older and possess a valid driver's license
- 8 weeks of cumulative full-time experience in a similar position
- CPR/AED & First Aid certification strongly desired; Waterfront Lifesaving certification is helpful

Work Schedule:

- Sunday, 12:00 noon- Saturday, 12:00 noon during summer camp season; camp sessions may vary

Compensation:

Weekly salary as specified; plus room and board for summer staff/camping season

Primary Responsibilities:

- Assist in the overall Christian spiritual focus for all events at camp, including facilitating vesper planning and small group discussions with spiritual leaders following curriculum approved by camp board of directors.
- In coordination with Camp Manager, the weekly development, scheduling and implementation of recreational programs, music and activities appropriate for the ages of campers attending camp.
- Inform Camp Manager of facilities needed weekly for programs and make arrangements for special field trips or off-site events. Assure adequate camper/staff ratios and appropriate nursing staff and equipment on hand for off-site events. Provide oversight for all waterfront activities on and off site.
- Suggest programs and activities, acting as a facilitator for volunteers and paid staff and as a resource person to guest camp directors.
- Lead staff training/orientation segments and daily staff meetings in coordination with Camp Manager. Assist with weekly volunteer training and welcoming/integration of volunteers into camp staff team.
- Lead camper orientation with the Camp Manager at opening gathering and first meal at the beginning of each camp session including: appropriate behavior, boundaries, waterfront (with head lifeguard), safety drills and camper policies. Assist in implementation/enforcement of Safe Kids Zone, camp policies and safety drills.
- Inventory of program supplies pre, mid, and post-season. Coordinate with Camp Manager to purchase materials needed for programming using budgetary guidelines (includes Camp Store).
- Coordinate with Arts/Crafts leaders, Sailing/Canoeing Instructors, and other program personnel.
- Assist Camp Manager with staff and camper cabin assignment, and daily cabin inspections.
- Assist Camp Manager with oversight of the Youth Counselors and Leadership Training program.
- Serve as the head of staff when/if the Camp Manager is absent from camp. Serve as one of camp's emergency transportation drivers.
- Be in residence at Presbytery Point as requested by Camp Manager.
- All other duties as assigned by Camp Manager.