

# Presbytery Point Camp                      Counselor                      *Job Description*

*Presbytery Point brings people together to learn and grow in the beauty of God's creation; reaching out and welcoming all to join together in faith, fellowship, and recreation.*

Job Title: Counselor

Purpose: To assist in the mission of Presbytery Point Camp by providing supervision of youth campers and energized implementation of the camp program, to develop leadership skills through camp training and provide experience to counselors and campers that will carry over to their church and community activities.

Supervisor: Camp Manager

Qualifications:

- Enjoy working in a Christian residential camp setting.
- Christian faith understanding; active service in the life of your church and/or community.
- Able to uphold and work toward the camp's mission & philosophy.
- Must be at least 19 years of age; at least one year of post-secondary training/academics preferred.
- Able to attend and satisfactorily participate in staff training.
- Willingness to do a variety of tasks and be a team player. Exhibit good communication skills.
- Demonstrate understanding of age group differences/developmental stages and enjoyment of working with youth. Show respect and care for yourself, for others and for the environment.
- Able to lead and participate in Bible lessons, small group discussions, and all camper activities.
- Able to lead songs, play musical instrument(s), lead drama presentations and/or crafts.
- Evidence of moral character – integrity, adaptability, enthusiasm, encouragement, discretion, patience.
- First Aid/CPR/AED certification preferred; Wilderness First Aid certification strongly desired.

Work Schedule:

- Sunday, 12:00 noon - Saturday, 12:00 noon.

Salary:

Weekly salary as specified; plus room and board for summer staff/camping season.

Primary Responsibilities:

- Two counselors are assigned to each cabin, each being responsible for a specific group of children or youth campers. Each counselor is assigned up to eight (8) campers in his or her care. Each counselor is actively involved with their group the entire time the campers are present, except when relieved by assigned staff person during scheduled counselor down time.
- Keep track of where your campers are and what they are doing throughout their stay. Follow the "always in sight or sound" guide for monitoring campers.

## Primary Responsibilities (cont.)

- Oversee and facilitate that camp health and safety rules are followed:
  - Using “Positive Rules” skills, discuss general camp policies regarding camp limits, safety, and use of waterfront, etc. with your campers. Always be in groups of at least three (“Truddies”) such as: one staff person and two campers, or two campers and one staff person.
  - Report all illnesses, health problems and related concerns to the Camp Nurse.
  - Assure that campers have sufficient rest, and that as their leader you are also well-rested.
  - See that the cabin and grounds are neat and clean by suggestion and example.
- Lead small group discussions and/or Bible studies each day following the curriculum studied at training, under the guidance of the camp Spiritual Leader:
  - Help the group develop understandings of Christian fellowship and stewardship.
  - Facilitate their use of the Bible and how to include prayer in their daily life.
  - Help campers explore ways to apply what they learn at camp in their own church and community.
  - Encourage campers’ awareness of God’s presence in their lives.
  - Facilitate the spiritual growth of campers through one’s own spiritual growth.
- Guide or assist campers in leading worship services.
- Participate in daily staff meetings, coordination with volunteers and implementation of activities.
- Discuss any questions or concerns with Camp Manager. Report any maintenance problems, supply shortages, etc., to the Camp Manager in a timely manner.
- Perform various functions as directed by the specific program guidelines.
- Lead and encourage campers in field games, hikes, water adventures, tent camping, campfire singing/stories, and environmental education activities.
- Implement camp “lights out” and FOB time, ensuring campers are in bed or quiet in their cabin at the designated time. Set up with cabin counselor(s), youth counselor(s), etc., who will accompany camper(s) to restroom as needed each night or during FOB.
- Supervise campers during meal set-up & clean-up; encourage good table manners and eating habits.
- Supervise, in cooperation with the lifeguards, all campers at the waterfront.
- Supervise and participate in camper activities. Understand and follow camp safety procedures, use camp communication system appropriately, and assist in all camper safety drills.
- Lead campers by positive example.
- Mentor Youth Counselors and campers; provide leadership opportunities for them, help them understand teamwork, personal responsibility, cooperation, and compromise.
- Model stewardship of creation through a variety of camp activities and service projects.
- Assist in cabin clean-up at the end of weekly camps.
- Readily help where help is needed.
- All other duties as assigned by Camp Manager.

- All employees of Presbytery Point Camp, Inc. are considered “at will” employees.